

	<b>LANE COUNTY SHERIFF'S OFFICE POLICY</b>	Number: <b>G.O. 6.07</b>
		Issue Date: March 21, 2005
		Revision Date: November 9, 2015
<b>CHAPTER:</b> Human Resources		Related Policy:
<b>SUBJECT: Wages and Benefits</b>		Related Laws: ORS 244.040(2); OAR 199-005-0035(3)

**POLICY:** It shall be the policy of this Sheriff's Office, in accord with County procedures and applicable labor agreements, to support the administration of Lane County benefits and any additional benefits provided by the Sheriff's Office.

**RULE:** None

**PROCEDURE:**

- I. It shall be the policy of the Sheriff's Office to recognize certain employee performance. The Sheriff's Office recognizes the value and importance of recognizing outstanding employee performance. Examples of outstanding employee performance include, but not limited to, attendance, workplace safety, and exemplary work on a particular project or years of service to the county. The form of recognition may include the awarding the employee items of value and those items should be considered part of the employees official compensation package as defined in ORS 244.040(2) and OAR 199-005-0035(3).
  
- II. Intranet access to Benefit information is found on the Lane County website, under Employee, Benefits. For other questions concerning particular personal situations, employees should contact the LCSO Fiscal office or the Benefits Specialist in County HR.